

Application Instructions

Community Partnership Grants

The [Mission](#) of Providence urges us to steadfastly serve all, especially those who are poor and vulnerable. We cannot do it alone. Providence Alaska partners with Mission-aligned 501(c)(3) nonprofit organizations to address identified [health needs](#) of the communities in which we serve (Anchorage, Kodiak, Seward, and Valdez). These partnerships align with our Vision of Health for a Better World.

Eligible organizations interested in partnering with Providence to address identified community health needs should apply **by September 1** using the process outlined below. Applications will be reviewed by Providence Alaska staff and executive leadership, and funding notifications will be issued prior to calendar year-end.

1. The Community Partnership Grants portal may be accessed [here](#).
 - *Each organization should have only one shared login ID and password. If your organization's login needs to be changed, our team can update the email address on record.*

First-Time Applicants

- [Sign up](#) for a new account. You will be prompted to enter your email address and establish a password.
- Once you have chosen your password, your account will be created and you will gain access to the portal.
- Click "Create an Organization Profile to Get Started." Your Organization Profile must be completed before you can progress to the application.

Returning Applicants

- [Log in](#) to your existing account.
 - If you've forgotten your password, you can reset it by clicking, "[Forgot your password?](#)" This may take several minutes to process. Check your spam folder if you do not receive a follow-up email.
 - After you log in, please review your Organization Profile and make edits/updates as appropriate.
2. After your Organization Profile is created/updated, click on the card with the blue "+" sign on the main landing page. This will allow you to begin a new application.
 3. Complete the answers to each question as instructed.
 - You may pause working on your application and save your work by clicking on "Save Draft," and return to finish it later.
 4. Click on the **blue** "Mark Complete" button when you are finished working. At that point, the "Submit" button on the main page will turn **green**.
 5. Click the green button to submit your application. The application is not fully submitted until you click the "Submit" button.
 - Once you submit your form, you will no longer be able to edit it, but you will be able to view and print it.

If you need additional information or assistance, please contact Liz Selsor, Community Health Investment Manager, at liz.selsor@providence.org.